



A Real Estate Capital Bank

A Private Equity Real Estate Investment Firm focused on
Mortgage Banking, Real Estate Equity & Special Situation Investments
Celebrated 35 years in 2022

Title: General Accountant
Reports to: VP, Accounting & Finance

Location: GTA, ON
Job Type: Permanent, full-time

Who we are

For over 35 years, an entrepreneurial organization with a long track record and a bright talent pool, the Firm Capital Organization is a real estate private equity firm focused on debt and equity, in the areas of mortgage banking, real estate investments and special situation investments, in the public and private markets. Please visit our website at www.firmcapital.com for further information.

Position

Firm Capital is looking for a General Accountant to grow with our organization. This position will provide accounting support for accounting team. It is a great opportunity for accounting professionals to learn and develop hands on full cycle accounting skills.

Your new role

- Responsible for full cycle accounting for a group of entities including accounts payables, accounts receivables, and intercompany transactions;
- Prepare reconciliations and filings for government remittances including but not limited to corporate taxes and sales taxes;
- Prepare monthly and annual financial reporting packages including bank reconciliations, GL reconciliations, and identify adjusting journal entries to ensure accuracy of general ledger;
- Provide ad-hoc analysis and perform other responsibilities and duties to support senior management as assigned.

- Manage full cycle accounting for a TSX listed public entity and other investment capital pools, including processing payments for funding and discharges, dividend distribution, and other operational matters;
- Compile monthly, quarterly, and annual financial reporting packages including bank and investment portfolio reconciliations and making required adjusting journal entries to ensure accuracy of general ledger.

What you need to succeed

- A minimum 1 - 2 years' work experience in related fields
- Strong bookkeeping skills
- University degree or college diploma in accounting, finance, or business
- A self-starter, results driven team player and committed professional with analytical, problem-solving skills
- Strong attention to detail, prioritization and meeting tight deadlines in a fast-paced entrepreneurial environment
- Strong verbal and communication skills; Must be fluent in English (written and oral)
- Proficient in Windows and Microsoft Office with extensive Excel skills

What we offer you

- Competitive salary and group benefits
- Opportunity to advance your career as the company grows
- In-house Chef with weekly staff lunches
- Full kitchen with complimentary drinks and food
- Free parking

How to apply

Please forward your resume and cover letter with the position to which you are applying in the subject line: General Accountant to careers@firmcapital.com. Visit our website at www.firmcapital.com for further company details. We thank all candidates who apply for this opportunity but only those selected for an interview will be contacted.