

Firm Capital

A Real Estate Capital Bank

A Private Equity Real Estate Investment Firm focused on;
Mortgage Banking, Real Estate Equity & Special Situation
Investments Celebrated 35 years in 2022

Title: Investment Associate, Mortgage
Underwriting

Location: Toronto, ON

Job Type: Permanent, full-time

Reports to: Co-Head of Mortgage Investment
Underwriting

Who we are?

Founded in 1988, an entrepreneurial organization with a long track record and a entrepreneurial talent pool, the Firm Capital Organization is a real estate private equity firm focused on the areas of mortgage banking, real estate investments and special situation investments. Please visit our website at www.firmcapital.com for further information.

Position

Within the Firm Capital Organization, Firm Capital Corporation (“FCC”) is a Mortgage Banker with the objective of lending up to \$1 billion per year.

FCC is looking for an *Investment Associate, Mortgage Underwriting* to work with one of the underwriting and origination teams.

What you need to succeed

- Undergraduate or College degree in Finance, Commerce, or Real Estate;
- 2+ years of mortgage underwriting experience or relevant work experience in real estate, or finance;
- Understanding of the real estate market and ability to analyze complex commercial & residential lending opportunities;
- Understanding of lending practices;
- Ability to originate and manage clients;
- Ability to understand and navigate complex financial documents with strong analytical/mathematical skills;

- Advanced skills in MS Office Suite (Word, Excel, PowerPoint, Outlook);
- A results driven self-starter with the ability to work independently under minimal supervision and as part of a large team;
- Ability to take ownership of tasks by working proactively and achieving financial targets;
- Demonstrated ability to prioritize activities and meet deadlines in a fast-paced, entrepreneurial environment;
- Strong verbal and written communication skills;
- Must be fluent in English (written and oral); and
- A positive and professional attitude.

Your new role

- Establishes and maintains positive relationships with mortgage brokers and agents, as well as borrowers;
- Maintains positive relationships with external partners such as mortgage insurers, appraisers, title insurance companies, lenders and solicitors;
- Adjudicates mortgage applications within established limits while ensuring adherence to policies and procedures
- Interacts with borrowers directly, where applicable, to complete mortgage lending decisions;
- Transaction due diligence;
- Prioritizes mortgage applications and workflow to ensure consistent and sound risk assessments, as well as a high level of customer service, are maintained while managing high volumes of files;
- Stays current with the latest industry knowledge, competition, and market trends
- Collaborate with support staff and executive management; and
- Perform other duties as assigned.

What we offer you

- Competitive salary
- Opportunity to advance your career as the company grows
- In-house Chef with weekly staff lunches
- Full kitchen with complimentary drinks and food
- Creative Social Committee that organizes team building events and weekly socials
- Free parking

How to apply

Please forward your resume and cover letter via email to careers@firmcapital.com and reference the position you are applying to in the subject line. ***Please list all professional licensing in your cover letter or resume.*** Visit our website at www.firmcapital.com for further company details. We thank all candidates who apply for this opportunity but only those selected for an interview will be contacted.