



A Real Estate Capital Bank

A Private Equity Real Estate Investment Firm focused on
Mortgage Banking, Real Estate Equity & Special Situation Investments
Celebrated 30 years in 2018

Title: General Accountant

Reports to: Accounting Manager &
VP Finance, Controller, Corporate

Location: GTA, ON

Job Type: Permanent, full-time

Who we are

For over 30 years, an entrepreneurial organization with a long track record and a bright talent pool, the Firm Capital Organization is a real estate private equity firm focused on debt and equity, in the areas of mortgage banking, real estate investments and special situation investments, in the public and private markets. Please visit our website at www.firmcapital.com for further information.

Position

Firm Capital is looking for a General Accountant. This position will provide accounting support for a group of corporate entities. The candidate will have related experience in general accounting and / or financial services.

Your new role

- Responsible for full cycle accounting for a group of private corporations and family trust related entities;
- Prepare various expense reports including credit card reconciliations;
- Prepare reconciliations and filings for government remittances including but not limited to corporate taxes and sales tax;
- Prepare monthly and annual financial reporting packages including bank reconciliations, GL reconciliations, and identify adjusting journal entries to ensure accuracy of general ledger;
- Provide ad-hoc analysis and perform other responsibilities and duties to support senior management as assigned.

What you need to succeed

- A minimum 2 years' work experience preferably in real estate and / or financial service environments
- Strong bookkeeping skills
- University degree or college diploma in accounting, finance, or business
- A self-starter, results driven team player and committed professional with analytical, problem solving skills
- Strong attention to detail, prioritization and meeting tight deadlines in a fast-paced entrepreneurial environment
- Strong verbal and communication skills; Must be fluent in English (written and oral)
- Proficient in Windows and Microsoft Office with extensive Excel skills
- Experience with Yardi Voyager is an asset

What we offer you

- Competitive salary and group benefits
- Opportunity to advance your career as the company grows
- In-house Chef with weekly staff lunches
- Full kitchen with complimentary drinks and food
- Creative Social Committee that organizes team building events and weekly socials
- Free parking

How to apply

Please forward your resume and cover letter with the position to which you are applying in the subject line: General Accountant to careers@firmcapital.com. Visit our website at www.firmcapital.com for further company details. We thank all candidates who apply for this opportunity but only those selected for an interview will be contacted.