



A Private Equity Real Estate Investment Firm focused on;
Mortgage Banking, Real Estate Equity & Special Situation Investments

Title: Real Estate Investment Analyst

Location: Toronto, ON

Reports to: Managing Director, Real Estate Investments

Job Type: Permanent, full-time

Who we are

The Firm Capital Organization ("Firm Capital"), through its various affiliates operates as a boutique private equity real estate firm with proprietary capital in partnership with various capital pools, partnerships, private and public equity funds, deploying capital opportunistically between debt and equity in the real estate private and public markets. Firm Capital Corporation's main public entities include Firm Capital Mortgage Investment Corporation (TSX: FC), Firm Capital Property Trust (TSXV: FCD.UN) and Firm Capital America Realty Partners Corp. (TSXV: FCA/FCA.U). Please visit our website at www.firmcapital.com for additional details.

What you need to succeed

- Undergraduate degree in Business, Finance, Commerce Math or Real Estate;
- 2-3 years of relevant work experience in real estate;
- Advanced skills in MS Office Suite (Word, Excel, Outlook) and Argus financial modelling;
- Deadline and task oriented with the ability to multi-task several projects and thrive under pressure in a fast-paced work environment;
- A self-starter to work effectively in a team environment and independently under minimal supervision as needed;
- Strong leadership, interpersonal, verbal and written communication;
- Graduate degree is preferred, but not required.

Your new role

- You will be involved in acquisitions, dispositions, asset management and other investment and portfolio initiatives;
- Liaise with local brokers to identify investment and value-add opportunities;
- Perform preliminary screening for potential investments based on internal criteria;
- Create and maintain financial models for acquisitions, dispositions, asset management and other investment initiatives;
- Assemble and coordinate due diligence underwriting information for acquisitions, dispositions and financings;
- Perform real estate market research (track deal flow, maintain market data, etc.);
- Create lease and legal document summaries during due diligence;
- Analyze operation performances of Firm Capital's real estate portfolio vs industry benchmarks;
- Work closely with property managers to create commercial and residential operating budgets;
- Preparation of investment memorandums, board memos, pitch books, marketing materials and other reports to support various management initiatives;
- Assist with and respond to queries from senior management;
- Support US investment initiatives; and
- Perform other duties as assigned.

What we offer you

- Competitive salary
- Opportunity to advance your career as the company grows
- In-house Chef with weekly staff lunches
- Full kitchen with complimentary drinks and food
- Creative Social Committee that organizes team building events and weekly socials
- Free parking